

**HANDY TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, JUNE 17, 2019**

The regular meeting of the Handy Township Board of Trustees was called to order by Supervisor Alverson at 7:00 P.M. in the Handy Township Boardroom. Members present: Eisele, Munsell, Shear and Roddy. Absent: None. Also present: Township Attorney-Kehoe, Zoning Administrator-Call and Jessica Matthews-WHMI Meeting was opened with the Pledge of Allegiance.

Approval of Agenda

MOTION EISELE SUPPORT MUNSELL TO ACCEPT THE AGENDA AS PRESENTED. MOTION CARRIED.

Open Public Hearing

2019-2020 Handy Township Proposed Budget
7:00 P.M.

MOTION EISELE SUPPORT RODDY TO GO OUT OF REGULAR BUSINESS SESSION AND OPEN THE PUBLIC HEARING FOR THE 2019-2020 HANDY TOWNSHIP BUDGET AT 7:01 P.M. ROLL CALL VOTE. RODDY-AYE, SHEAR-AYE, MUNSELL-AYE, ALVERSON-AYE, EISELE-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

Supervisor Alverson reviewed the budget. There were no comments from the public.

Close Public Hearing

MOTION RODDY SUPPORT MUNSELL TO CLOSE THE PUBLIC HEARING FOR THE HANDY TOWNSHIP 2019-2020 BUDGET AT 7:11 P.M. AND RETURN TO REGULAR BUSINESS SESSION. ROLL CALL VOTE. MUNSELL-AYE, RODDY-AYE, ALVERSON-AYE, EISELE-AYE, SHEAR-AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. MOTION CARRIED.

A) Adoption of the 2019-2020 Handy Township Budget

A RESOLUTION WAS OFFERED BY EISELE AND SUPPORTED BY RODDY TO ADOPT THE 2019-2020 HANDY TOWNSHIP BUDGET AS PRESENTED. ROLL CALL VOTE. RODDY AYE, ALVERSON AYE, MUNSELL-AYE, EISELE – AYE, SHEAR –AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. RESOLUTION DECLARED ADOPTED.

B) Resolution Establishing 2019-2020 Millage Rate

A RESOLUTION WAS OFFERED BY EISELE AND SUPPORTED BY RODDY TO ESTABLISH THE 2019-2020 FISCAL YEAR HANDY TOWNSHIP MILLAGE RATE AT .8651 ALLOCATED AND .9834 VOTED ROADS FOR A TOTAL MILLAGE RATE OF 1.8485. ROLL CALL VOTE. MUNSELL-AYE, EISELE-AYE, SHEAR-AYE, RODDY-AYE, ALVERSON-AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. RESOLUTION DECLARED ADOPTED.

C) Resolution Establishing Salaries for Elected Officials

A RESOLUTION WAS OFFERED BY EISELE AND SUPPORTED BY RODDY TO ESTABLISH THE 2019-2020 HANDY TOWNSHIP ELECTED OFFICIAL SALARIES AS PRESENTED. ROLL CALL VOTE. EISELE-AYE, SHEAR-AYE, RODDY –AYE, ALVERSON-AYE, MUNSELL-AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. RESOLUTION DECLARED ADOPTED. (SEE ATTACHED RESOLUTION).

D) Resolution Establishing 2019-2020 Rate of Pay: Appointed Officials

A RESOLUTION WAS OFFERED BY RODDY AND SUPPORTED BY EISELE TO ESTABLISH THE 2019-2020 HANDY TOWNSHIP APPOINTED OFFICIALS RATE OF PAY AS PRESENTED. ROLL CALL VOTE. SHEAR-AYE, RODDY-AYE, ALVERSON-AYE, MUNSELL-AYE, EISELE-AYE, AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. RESOLUTION DECLARED ADOPTED. (SEE ATTACHED RESOLUTION)

Brief Public Comments

No response from the public

Minutes

Handy Township Board Regular Meeting Minutes of May 13, 2019

MOTION EISELE SUPPORT SHEAR TO APPROVE THE REGULAR BOARD MEETING MINUTES OF MAY 13, 2019 AS PRESENTED. MOTION CARRIED.

Handy Township Budget Workshop/Special Meeting Minutes of May 30, 2019

Correct spelling on page 1 of **Event**

MOTION EISELE SUPPORT MUNSELL TO APPROVE THE MINUTES OF THE BUDGET WORKSHOP / SPECIAL MEETING OF MAY 30, 2019 AS AMENDED. MOTION CARRIED.

Expenditures

A) Adoption of the Final Amended 2018-2019 Handy Township Budget

MOTION RODDY SUPPORT EISELE TO ADOPT THE HANDY TOWNSHIP 2018-2019 FINAL AMENED BUDGET. ROLL CALL VOTE. EISELE-AYE, SHEAR-AYE, MUNSELL-AYE, RODDY-AYE, ALVERSON-AYE, AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. MOTION CARRIED. (SEE ATTACHMENT)

B) MTA Dues and Acceptance of Discretionary Assessment
MOTION EISELE SUPPORT MUNSELL TO RENEW THE MTA DUES IN THE AMOUNT OF \$4,772.39 FOR 2019-2020 FISCAL YEAR AND TO ACCEPT THE LEGAL DEFENSE DISCRETIONARY ASSESSMENT IN THE AMOUNT OF \$143.17 FOR A TOTAL OF \$4,915.56. MOTION CARRIED.

C) Approval of Bills
Bills for June 17, 2019 in the amount of \$99,976.08 were presented for approval.
MOTION EISELE SUPPORT RODDY TO PAY THE BILLS FOR JUNE 17, 2019 IN THE AMOUNT OF \$ 99,976.08 TO BE PAID FROM THE APPROPRIATE ACCOUNTS. MOTION CARRIED.

Pending Business

A) Sewer and Water Report
a. Payoff of Loan: RE: 2nd Amendment 2005 W. Grand River Improvements
Discussion concerning amount owed by Water Fund to General Fund for water meter replacement project in the amount of \$90,000.00. Water Fund is able to pay ½ of the loan back to the General Fund at this time. Supervisor Alverson recommended paying the \$45,000.00 (1/2 of amount owed) back to the General Fund and then loaning the \$45,000.00 from the General Fund to Sewer Fund to pay off the 2nd amendment loan, RE: West Grand River project.
MOTION RODDY SUPPORT EISELE TO AUTHORIZE THE TRANSFER OF \$45,000.00 FROM THE WATER FUND TO THE GENERAL FUND AS PARTIAL PAYBACK OF LOAN FOR THE METER REPLACEMENT PROJECT. MOTION CARRIED.

MOTION EISELE SUPPORT SHEAR TO LOAN \$45,000.00 FROM THE GENERAL FUND TO THE SEWER FUND. MOTION CARRIED.

MOTION EISELE SUPPORT SHEAR TO PAYOFF THE 2ND AMENDMENT 2005 WEST GRAND RIVER IMPROVEMENT LOAN TO THE LIVINGSTON COUNTY DPW IN THE AMOUNT OF \$45,848.15 (INCLUDING INTEREST) TO BE PAID FROM THE SEWER FUND. ROLL CALL VOTE. SHEAR-AYE, RODDY-AYE, MUNSELL-AYE, EISELE-AYE, ALVERSON-AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. MOTION CARRIED.

- b. Revocation of Special Assessment Development Contract & Recapture Agreement
Discussion of history of project.

MOTION EISELE SUPPORT SHEAR TO ENTER INTO THE REVOCATION OF SPECIAL ASSESSMENT DEVELOPMENT CONTRACT AND RECAPTURE AGREEMENT BETWEEN HANDY TOWNSHIP AND TODD, KARINA & MATTHEW HOISINGTON PARCEL #4705-12-200-025 AND TO AUTHORIZE THE SUPERVISOR'S AND CLERK'S SIGNATURES. MOTION CARRIED.

- c. Supreme Water Treatment: Authorize 1/4ly Maint. Program
Discussion of work that has been done and status.

MOTION EISELE SUPPORT RODDY TO ACCEPT QUOTE DATED 6-5-19 FROM SUPREME WATER ESTABLISHING QUARTERLY MAINTENANCE WORK AT THE HANDY TOWNSHIP WATER PLANT, AS PRESENTED. MOTION CARRIED.

- d. Update on Water Plant
Brief discussion concerning mowing around wells, future equipment needs at plant and salt levels in softeners.
- e. Update on Sewer Plant
Brief discussion concerning backup alarms for manholes. Possible less expensive, simpler option may be available.

B) Zoning Administrator's Report

- a. Adoption of Zoning Amendment #2019-1: Solar Energy Facilities
Zoning Administrator Call presented information concerning the amendment. Brief discussion concerning buffer zones and height of trees.

MOTION RODDY SUPPORT EISELE TO ADOPT ZONING AMENDMENT #2019-1 SOLAR ENERGY FACILITIES ORDINANCE AS RECOMMENDED, TO BE EFFECTIVE 7 DAYS AFTER PUBLICATION. ROLL CALL VOTE. RODDY-AYE, MUNSELL-NAY, EISELE-AYE, SHEAR -AYE, ALVERSON-AYE. AYE-4, NAYS-1, ABSTAIN-0, ABSENT-0. MOTION CARRIED.

- b. Report on the Sargent Road Cleanup
Zoning Administrator Call distributed pictures of the area to the Board. Everything has been cleaned up, both inside the house and the property.

C) Assessor's Report

- a. Approval of the 2018-2019 Contract 2% Compensation
Brief discussion.

MOTION EISELE SUPPORT SHEAR TO GRANT THE 2% COMPENSATION TO THE ASSESSOR AS THE TERMS OF THE CONTRACT HAVE BEEN COMPLETED. MOTION CARRIED.

- b. 2019-2020 Renewal of Assessor's Contract
Discussion of contract.

MOTION EISELE SUPPORT SHEAR TO ENTER INTO CONTRACT FOR ASSESSING SERVICES FROM CROSSROADS ASSESSING FOR THE 2019-2020 FISCAL YEAR AS PRESENTED, IN AN AMOUNT OF \$68,984.64 WITH THE POSSIBILITY OF AN ADDITIONAL 2% COMPENSATION (\$1,379.69) TO BE PAID ON 6-1-20 IF THE TERMS OF THE CONTRACT ARE COMPLETED AND TO AUTHORIZE THE CLERK'S AND SUPERVISOR'S SIGNATURE. MOTION CARRIED.

- c. 2019-2020 Renewal of Employment Contract
Brief discussion of history of Assessor as an employee.

MOTION EISELE SUPPORT MUNSELL TO RENEW EMPLOYMENT CONTRACT WITH AMY PASHBY FOR THE PURPOSE OF CERTIFYING THE ASSESSMENT ROLL FOR THE 2019-2020 FISCAL YEAR, RATE OF PAY TO BE 2 PAYMENTS OF \$600.00 TO BE PAID WITH THE JULY AND DECEMBER, 2019 PAYROLLS AND TO AUTHORIZE THE CLERK'S AND SUPERVISOR'S SIGNATURES. MOTION CARRIED.

D) Community Recreation Report
Brief discussion.

E) Roads

- a. Letter Requesting Highway Speed Study: Fowlerville Road
from Mason Road to Damman Fire Sub-Station

MOTION EISELE SUPPORT RODDY TO DIRECT SUPERVISOR ALVERSON TO SEND A LETTER REQUESTING A HIGHWAY SPEED STUDY FOR FOWLERVILLE ROAD FROM MASON ROAD TO THE DAMMAN FIRE SUBSTATION. MOTION CARRIED.

- b. Letter Requesting Highway Speed Study: Fowlerville Road
from I-96 to Van Buren Road

MOTION RODDY SUPPORT EISELE TO DIRECT SUPERVISOR ALVERSON TO SEND A LETTER REQUESTING A HIGHWAY SPEED STUDY FOR FOWLERVILLE ROAD FROM I-96 TO VAN BUREN ROAD. MOTION CARRIED.

- c. Letter Requesting Review of White Line on North Side of I-96 Ramp,
RE: Truck Traffic from Fowlerville Farms

MOTION EISELE SUPPORT MUNSELL TO DIRECT SUPERVISOR ALVERSON TO SEND A LETTER REQUESTING A REVIEW OF THE LOCATION OF THE WHITE LINE ON THE NORTH SIDE OF THE WEST BOUND I -96 RAMP. MOTION CARRIED.

F) Drains

- a. Huff Drain

Discussion of drainage area, number of parcels and costs. Concerns over amount of assessment on property tax bills.

New Business

- A) Contract Renewal for PFM

Brief discussion.

MOTION MUNSELL SUPPORT EISELE TO RENEW CONTRACT WITH PUBLIC FINANCIAL MANAGEMENT, INC. (PFM) IN THE AMOUNT OF \$1,000.00 FOR THE 2019-2020 FISCAL YEAR. MOTION CARRIED.

- B) Ameri-Scan Quote: Document Imaging Software
Informational only.

- C) Agreement: I.T. Services between Handy Twp. and Oakland County
(Allowing for acceptance of credit card payments & tax payments online)
Informational only. Attorney has not finished review of contract and Clerk would like to obtain additional information.

- D) American Video Quote: Security Cameras Twp. Office
Discussion of quote.

MOTION EISELE SUPPORT RODDY TO ACCEPT THE QUOTE FROM AMERICAN VIDEO DATED APRIL 20, 2019 FOR SECURITY CAMERA SYSTEM AT THE TOWNSHIP HALL, AS PRESENTED. MOTION CARRIED.

- E) Silver Springs, Ph.2, Association: Adoption of Budget 2019-2020
Brief discussion.

MOTION EISELE SUPPORT SHEAR TO ADOPT THE 2018-2019 BUDGET FOR SILVER SPRINGS, PHASE 2 ASSOCIATION ACTUAL EXPENDITURE AND REVENUES, AS PRESENTED. MOTION CARRIED.

MOTION EISELE SUPPORT RODDY TO ACCEPT THE PROJECTED BUDGET FOR SILVER SPRINGS, PHASE 2 ASSOCIATION FOR 2019-2020 FISCAL YEAR, AS PRESENTED. MOTION CARRIED.

F) Re-appointment of Township Depository
MOTION MUNSELL SUPPORT SHEAR TO RE-APPOINT 1ST NATIONAL BANK IN HOWELL AS THE HANDY TOWNSHIP DEPOSITORY FOR THE 2019-2020 FISCAL YEAR. MOTION CARRIED.

G) Re-appointment of Township Attorneys (Kehoe & Homier)
MOTION MUNSELL SUPPORT RODDY TO RE-APPOINT KEHOE AND HOMIER AS HANDY TOWNSHIP ATTORNEYS FOR THE 2019-2020 FISCAL YEAR. MOTION CARRIED.

H) Re-appointment of Township Auditing Firm: Maner, Costerisan
MOTION EISELE SUPPPORT MUNSELL TO RE-APPOINT MANER, COSTERISAN AS THE HANDY TOWNSHIP AUDITORS FOR THE 2019-2020 FISCAL YEAR. MOTION CARRIED.

I) Re-appointment Township Accountant (Ray Lemmen, CPA)
MOTION SHEAR SUPPORT MUNSELL TO RE-APPOINT RAY LEMMEN, C.P.A., AS THE HANDY TOWNSHIP ACCOUNTANT FOR THE 2019-2020 FISCAL YEAR. MOTION CARRIED.

J) Supervisor's Report
a. 2020 Census Report
Brief discussion concerning report forms on new homes. Supervisor contacted G.I.S. and they will be taking care of report.

K) Treasurer's Report
Reviewed report. Brief discussion.

J) Clerk's Report
No report.

**MOTION EISELE SUPPORT SHEAR TO ADJOURN AT 8:58 P.M.
MOTION CARRIED.**

Pamela J. Hibbard
Recording Secretary / Deputy Clerk

Laura A. Eisele
Handy Township Clerk