

**HANDY TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
TUESDAY, JUNE 12, 2018**

The regular meeting of the Handy Township Board of Trustees was called to order by Supervisor Alverson at 7:00 P.M. in the Handy Township Boardroom. Members present: Eisele, Munsell, Shear and Roddy. Absent: None. Also present: Township Attorney-Kehoe, Doug Helzerman-Livingston County Commissioner and Danica Katnik-WHMI. Meeting was opened with the Pledge of Allegiance.

Approval of Agenda

MOTION RODDY SUPPORT MUNSELL TO ACCEPT THE AGENDA AS PRESENTED. MOTION CARRIED.

Brief Public Comments

Doug Helzerman-Livingston County Commissioner, reported on the groundbreaking for the new County EMS building expected in July.

Minutes

Handy Township Board Regular Meeting Minutes of May 2, 2018

**MOTION EISELE SUPPORT MUNSELL TO APPROVE THE REGULAR BOARD MEETING MINUTES OF MAY 2, 2018 AS PRESENTED.
MOTION CARRIED.**

Handy Township Board Special Meeting Minutes of May 17, 2018

**MOTION EISELE SUPPORT SHEAR TO APPROVE THE MINUTES OF THE BOARD SPECIAL MEETING OF MAY 17, 2018 AS PRESENTED.
MOTION CARRIED.**

Handy Township Special Meeting Minutes of May 30, 2018

**MOTION EISELE SUPPORT MUNSELL TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 30, 2018 AS PRESENTED.
MOTION CARRIED.**

Handy Township Special Meeting Minutes of May 31, 2018

**MOTION EISELE SUPPORT MUNSELL TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF MAY 31, 2018 AS PRESENTED.
MOTION CARRIED.**

Handy Township Special Meeting Minutes of June 6, 2018

**MOTION EISELE SUPPORT SHEAR TO APPROVE THE MINUTES OF THE SPECIAL MEETING OF JUNE 6, 2018 AS PRESENTED.
MOTION CARRIED.**

Approval of Bills

Bills for June 12, 2018 in the amount of \$109,817.50 were presented for payment.

MOTION MUNSELL SUPPORT RODDY TO PAY THE BILLS FOR JUNE 12, 2018 IN THE AMOUNT OF \$109,817.50 TO BE PAID FROM THE APPROPRIATE ACCOUNTS. MOTION CARRIED.

Pending Business

A) Water/Sewer Report

a. Review of Water and Sewer Rates

Reviewed expenditures and budget items. Discussion followed.

MOTION EISELE SUPPORT SHEAR TO REVIEW WATER AND SEWER RATES IN SIX MONTHS WITH NO INCREASE IN RATES AT THIS TIME. MOTION CARRIED.

b. Utility Billing Support Contract with SLC Meter

Discussion followed.

MOTION EISELE SUPPORT MUNSELL TO FORWARD THE SLC METER CONTRACT TO SEWER COMMITTEE FOR REVIEW. MOTION CARRIED.

c. Sewer Plant Update

Review of work done and possible repair/ maintenance items coming up. Sludge tanks will be pumped at the end of June.

d. HRC Proposal to Clean/Video Sections of the Red Cedar Sewer Lines

Discussion of proposed work.

MOTION EISELE SUPPORT RODDY TO AUTHORIZE AN AMOUNT UP TO \$4,000.00 FOR ADVANCED UNDERGROUND TO VIDEO SEWERS IN RED CEDAR CROSSINGS AND FOR HRC TO HAVE INSPECTOR ON SITE AND TO REVIEW VIDEO AND MAKE RECOMMENDATIONS. MOTION CARRIED.

e. Approval to Purchase Additional Sewer ID Posts

MOTION EISELE SUPPORT MUNSELL TO AUTHORIZE UP TO \$700.00 FOR PURCHASE OF SEWER I.D. POSTS. MOTION CARRIED.

B) Zoning Administrator's Report

Report reviewed, Phase 2 in Red Cedar Crossing is almost built out.

C) Assessor's Report

a. Assessor's Contract Renewal

Discussion followed.

MOTION SHEAR SUPPORT RODDY TO ACCEPT THE CONTRACT FOR ASSESSING SERVICES AS PRESENTED AND TO AUTHORIZE THE SUPERVISOR'S SIGNATURE. MOTION CARRIED.

MOTION SHEAR SUPPORT EISELE TO RECOMMEND A 2% INCREASE IN THE CONTRACTED AMOUNT. MOTION CARRIED.

AN AMENDMENT TO THE MOTION WAS OFFERED BY RODDY AND SUPPORTED BY MUNSELL THAT THE 2% INCREASE BE PAYABLE ON JUNE 1, 2019 CONTINGENT UPON FULFILLING THE STANDARDS OF THE CONTRACT. ROLL CALL VOTE. RODDY-AYE, SHEAR-AYE, ALVERSON-AYE, EISELE-NAY, MUNSELL-AYE. AYES-4 NAYS-1, ABSTAIN-0, ABSENT-0. MOTION CARRIED.

Brief discussion of Assessor's Employment Contract

MOTION EISELE SUPPORT SHEAR RENEW THE EMPLOYMENT CONTRACT WITH AMY PASHBY FOR THE PURPOSE OF CERTIFYING THE ASSESSMENT ROLL FOR THE 2018-19 FISCAL YEAR, RATE OF PAY TO BE 2 PAYMENTS OF \$600.00 TO BE PAID IN JULY AND DECEMBER 2018 AND TO AUTHORIZE THE CLERK'S AND SUPERVISOR'S SIGNATURES. MOTION CARRIED.

D) Roads

a. Van Orden Road

Work on Van Orden almost complete.

b. Cemetery Road

Second coat of asphalt is on.

c. Road Millage Renewal; August Primary Election Ballot

Brief discussion.

d. Drain Petitions

i. Holzinger

Brief discussion of process.

A RESOLUTION WAS OFFERED BY SHEAR AND SUPPORTED BY RODDY TO ALLOW WORK TO BE STARTED ON THE HOLZINGER DRAIN. ROLL CALL VOTE. EISELE-AYE, SHEAR-AYE, ALVERSON-AYE, RODDY-AYE, MUNSELL-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. RESOLUTION DECLARED ADOPTED.

AN AMENDMENT TO THE RESOLUTION WAS OFFERED BY MUNSELL AND SUPPORTED BY RODDY TO AUTHORIZE AN AMOUNT NOT TO EXCEED \$11,000.00 TO BEGIN WORK ON THE HOLZINGER DRAIN. ROLL CALL VOTE. MUNSELL-AYE, EISELE-AYE, SHEAR-AYE, ALVERSON-AYE, RODDY-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. RESOLUTION DECLARED ADOPTED.

ii. Stow Road

Discussion of condition of Stow Road, expect to have a petition at the July meeting.

New Business

A) Final Adoption of the 2017-2018 Amended Budget.

Brief discussion, reviewed changes.

MOTION EISELE SUPPORT SHEAR TO ACCEPT THE HANDY TOWNSHIP 2017-2018 BUDGET AS AMENDED (SEE ATTACHED). MOTION CARRIED.

B) 2018-2019 Proposed General Fund Budget

MOTION EISELE SUPPORT MUNSELL TO RATIFY THE PUBLIC HEARING FOR THE 2018-2019 PROPOSED GENERAL FUND BUDGET FOR MONDAY, JUNE 18, 2018 AT 5:30 P.M. MOTION CARRIED.

C) Contract Renewal for PFM

MOTION MUNSELL SUPPORT EISELE TO RENEW CONTRACT WITH PUBLIC FINANCIAL MANAGEMENT, INC. (PFM) IN THE AMOUNT OF \$1,200.00 FOR THE 2018-2019 FISCAL YEAR. MOTION CARRIED.

D) Renewal of MTA Dues including the Legal Defense Discretionary Assessment

Brief discussion.

MOTION EISELE SUPPORT RODDY TO RENEW THE MTA DUES IN THE AMOUNT OF \$4,425.15 FOR 2018-2019 AND TO ACCEPT THE LEGAL DEFENSE DISCRETIONARY ASSESSMENT IN THE AMOUNT OF \$132.75. MOTION CARRIED.

E) Re-appointment of Township Depository

MOTION EISELE SUPPORT SHEAR TO RE-APPOINT 1ST NATIONAL BANK IN HOWELL AS THE HANDY TOWNSHIP DEPOSITORY FOR THE 2018-2019 FISCAL YEAR. MOTION CARRIED.

F) Re-appointment of Township Attorneys (Kehoe & Homier)
MOTION MUNSELL SUPPORT EISELE TO RE-APPOINT KEHOE AND HOMIER AS HANDY TOWNSHIP ATTORNEYS FOR THE 2018-2019 FISCAL YEAR. MOTION CARRIED.

G) Re-appointment of Township Auditing Firm: Maner, Costerisan
MOTION EISELE SUPPURT SHEAR TO RE-APPOINT MANER, COSTERISAN AS THE HANDY TOWNSHIP AUDITORS FOR THE 2018-2019 FISCAL YEAR. MOTION CARRIED.

H) Re-appointment Township Accountant (Ray Lemmen, CPA)
MOTION EISELE SUPPORT SHEAR TO RE-APPOINT RAY LEMMEN, C.P.A. AS THE HANDY TOWNSHIP ACCOUNTANT FOR THE 2018-2019 FISCAL YEAR. MOTION CARRIED.

I) Supervisor's Report

a. Tornado Warning Siren

Discussion followed concerning placement of siren.

MOTION EISELE SUPPORT RODDY TO AUTHORIZE THE SUPERVISOR TO WORK WITH WEST SHORE SERVICES FOR PURCHASE AND INSTALLATION OF A TORNADO SIREN AND TO AUTHORIZE THE USE OF THE REMAINING FUNDS FROM THE DAMMAN FIRE SUB-STATION PROJECT TOWARD THE PURCHASE. ROLL CALL VOTE. SHEAR -AYE, EISELE-AYE, RODDY-AYE, MUNSELL-AYE, ALVERSON-AYE. AYES-5, NAYS-0, ABSTAIN-0, ABSENT-0. MOTION CARRIED.

b. CPV

Discussion of Board members serving on committee.

MOTION EISELE SUPPORT RODDY TO APPOINT CLERK AND TREASURER TO SERVE ON A COMMITTEE TO MEET WITH CPV AND TO APPOINT SUPERVISOR ALVERSON AND TRUSTEE RODDY AS ALTERNATES TO THAT COMMITTEE. MOTION CARRIED.

J) Treasurer's Report

Reviewed report.

K) Clerk's Report

No report.

Handy Township Board of Trustees Regular Meeting Minutes of 6-12-18
Page 6 (New Business Cont.)

**CLOSED SESSION” TO DISCUSSION PURCHASE OF PROPERTY
MOTION EISELE SUPPORT RODDY TO GO OUT OF REGULAR BUSINESS
AND INTO CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE
PURCHASE OF PROPERTY AT 8:16 P.M.. ROLL CALL VOTE. SHEAR-AYE,
EISELE-AYE, MUNSELL-AYE, RODDY-AYE, ALVERSON-AYE. ABSTAIN-0,
ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.**

Returned to regular business at 8:21 P.M.

**MOTION EISELE SUPPORT SHEAR TO ADJOURN AT 8:22 P.M.
MOTION CARRIED.**

Pamela J. Hibbard, Deputy Clerk

Laura A. Eisele, Clerk