

**HANDY TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 17, 2020**

The regular meeting of the Handy Township Board of Trustees was called to order in the Handy Township Boardroom by Supervisor Alverson at 7:00 P.M. Members present: Eisele, Shear and Roddy. Absent: Munsell. Also present: Zoning Administrator-Call, State Senator Lana Theis, Danica Katnik-WHMI and resident Reed Wilmot. Meeting was opened with the Pledge of Allegiance.

Approval of Agenda

Add under New Business item G) Conditional Withdrawal of Property Listing
MOTION EISELE SUPPORT SHEAR TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED.

Brief Public Comments

State Senator Lana Theis reviewed items that are under consideration at the State.

Minutes

Handy Township Board Regular Meeting Minutes of January 20, 2020
MOTION EISELE SUPPORT RODDY TO APPROVE THE MINUTES OF JANUARY 20, 2020 AS PRESENTED. MOTION CARRIED.

Expenditures

A) Approval of Bills

Bills in the amount of \$74,186.44 were presented for approval.
MOTION RODDY SUPPORT SHEAR TO PAY THE BILLS FOR FEBRUARY 17, 2020 IN THE AMOUNT OF \$74,186.44 FROM THE APPROPRIATE ACCOUNTS. MOTION CARRIED.

Pending Business

A) Sewer Report

- a) Re-piping of WWTP from Digester Tanks to Equalization Tank
Discussion of current design, there is possibly another design that would also work, Engineer is reviewing to see if feasible. Monies would come from loan for Plant improvements.

MOTION EISELE SUPPORT SHEAR TO APPROVE THE RBC OVERFLOW IMPROVEMENTS AT THE HANDY TOWNSHIP WWTP AS OUTLINED IN QUOTE FROM JOE RAICA EXCAVATING, INC. QUOTE DATED FEBRUARY 6, 2020 IN THE AMOUNT OF \$20,200.00. MOTION CARRIED.

- b) Energy Audit Report
Supervisor Alverson reviewed recommendations to improve lighting at WWTP and recommendation to have DTE conduct an energy study. The Plant may have wrong billing classification.

- c) Sludge Hauling Contract: Michigan AgriBusiness Solutions
Brief discussion.

MOTION EISELE SUPPORT RODDY TO ENTER INTO CONTRACT WITH MICHIGAN AGRIBUSINESS SOLUTIONS FOR A 3 YEAR CONTRACT FOR SLUDGE HAULING FOR THE HANDY TOWNSHIP WWTP AS PRESENTED AND TO AUTHORIZE THE SUPERVISOR'S SIGNATURE. MOTION CARRIED.

- d) Update: Utility Billing Clerk Training
Brief discussion.

MOTION EISELE SUPPORT RODDY TO CONTINUE TRAINING FOR UTILITY BILLING CLERK FOR 12 HOURS PER WEEK FOR 2 MORE BILLING CYCLES. MOTION CARRIED.

- e) Sewer Plant Update
Reviewed work that has been completed and will continue on manholes. Discussion concerning valves that need repair. Looking into rate study.

B) Water Report

- a) Asset Management / Rate Study
 - i. Work Sessions
Clerk Eisele attended a class for asset management. Discussion of concerns with reporting requirements and time involved with the asset management. Rate study will require dividing out Red Cedar Crossings and Silver Springs costs.
 - ii. Energy Audit Report
Brief discussion of recommendations for Water Plant.

- b) Water Plant Update
Supervisor Alverson reported on work that has been done on the softeners at Plant.

C) Recreation Report

- a) Acceptance of the 2020-2021 Recreation Budget
Brief discussion of budget.

MOTION EISELE SUPPORT SHEAR TO ACCEPT THE 2020-2021 RECREATION BUDGET AS PRESENTED. MOTION CARRIED.

New Business

- A) Resolution: Removing REU's (272) from Handy Township Property (formerly known as Mitch Harris property)
Discussion of REU's attached to property. May make property more marketable to be able to assign REU's as needed. Will wait to address further when full Board is present.

- B) Renewal of Farmland Rental for Maple Farms
Brief discussion.

MOTION SHEAR SUPPORT RODDY TO ENTER INTO FARMLAND RENTAL LEASE RENEWAL WITH MAPLE FARMS, DANA SHERWOOD, BEGINNING FEBRUARY 17, 2020 THROUGH DECEMBER 1, 2020 AT \$85.00 PER ACRE FOR 20 ACRE PARCEL, PARCEL #4705-03-400-004. MOTION CARRIED.

- C) Potential Request: Headlee Override of Allocated Millage (road millage increase)
Discussion of Headlee Amendment and current millage rates. Will wait to address further when full Board is present.

- D) 2020 Census: Why it Matters!
Discussion of various ways to get information to residents concerning the benefits of participating in census.

MOTION SHEAR SUPPORT RODDY TO ALLOCATE \$600.00 FROM CONTINGENCY ACCOUNT #101-890-999.0000 TO CENSUS ACCOUNT # 101-259-702.0000 FOR SUPERVISOR ALVERSON TO WORK WITH FIRST IMPRESSION PRINTING AND MARKETING FOR THE PURPOSE OF INFORMING RESIDENTS ABOUT THE IMPORTANCE OF PARTICIPATING IN THE 2020 CENSUS. MOTION CARRIED.

- E) Supervisor's Report
Received letter from Senior Center, will address at next meeting. Discussion of land use and zoning maps and if Board would like to have Planning Commission look at if some properties should be zoned differently.

F) Clerk's Report

Work is continuing on new website, should be able to go live next week. Document imaging program should be on next month's agenda. Look at function of U.B. department, Supervisor Alverson would like recommendations and concerns in writing for future discussion.

Clerk Eisele presented her resignation from the Sewer and Water Committee.

MOTION SHEAR SUPPORT EISELE TO ACCEPT CLERK EISELE'S RESIGNATION FROM THE HANDY TOWNSHIP SEWER AND WATER COMMITTEE. MOTION CARRIED.

G) Conditional Withdrawal of Property Listing

Brief discussion of various items that need to be address before relisting property.

MOTION EISELE SUPPORT RODDY TO WITHDRAW THE HANDY TOWNSHIP PROPERTY LISTING, PROPERTY LOCATED ON WEST GRAND RIVER, FORMERLY KNOWN AS THE MITCH HARRIS PROPERTY. MOTION CARRIED.

MOTION EISELE SUPPORT RODDY TO ADJOURN AT 8:28 P.M. MOTION CARRIED.

Respectfully Submitted,

Pamela J. Hibbard
Recording Secretary / Deputy Clerk

Laura A. Eisele
Handy Township Clerk