

**HANDY TOWNSHIP BOARD REGULAR MEETING
REGULAR MEETING MINUTES
MONDAY, OCTOBER 21, 2019**

The regular board meeting of the Handy Township Board of Trustees was called to order in the Handy Township Boardroom by Supervisor Alverson at 7:00 P.M. Members present: Eisele, Shear, Roddy and Munsell. Absent: None. Also present: Township Attorney-Kehoe.

Meeting was opened with the Pledge of Allegiance.

APPROVAL OF AGENDA

Under New Business add item H) Formal Appointment of New Utility Billing Clerk
MOTION MUNSELL SUPPORT EISELE TO APPROVE THE AGENDA AS AMENDED. MOTION CARRIED.

BRIEF PUBLIC COMMENTS

Trustee Roddy requested a moment of silence for the passing of the Livingston County Administrator.

MINUTES:

Handy Township Board Regular Meeting Minutes of September 16, 2019
MOTION EISELE SUPPORT RODDY TO ACCEPT THE HANDY TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES OF SEPTEMBER 16, 2019 AS PRESENTED. MOTION CARRIED.

EXPENDITURES:

A) APPROVAL OF BILLS

Bills in the amount of \$146,643.83 were presented for approval of payment. Brief discussion of Drain and Recreation bills and salt usage at Water Plant.

MOTION EISELE SUPPORT SHEAR TO APPROVE THE BILLS FOR OCTOBER 21, 2019 IN THE AMOUNT OF \$146,643.83 TO BE PAID FROM THE APPROPRIATE ACCOUNTS. MOTION CARRIED.

PENDING BUSINESS:

A) SEWER REPORT

a. Stump Grinding Quotes

Discussion of quote, anticipates work would take 2 days.

MOTION RODDY SUPPORT MUNSELL TO ACCEPT QUOTE DATED 10-1-19 FROM MAJ'S SERVICES, INC. FOR STUMP GRINDING AT THE WWTP FOR 2 DAYS WORK IN THE AMOUNT OF \$1,000.00 A DAY AND TO AUTHORIZE THE CLERK'S SIGNATURE. MOTION CARRIED.

b. Approval to Proceed with Modification to EQ Tanks with HRC/Plans for DEQ

Discussion of current and proposed design. Need an engineer's drawing for submission to DEQ.

MOTION EISELE SUPPORT MUNSELL TO AUTHORIZE SUPERVISOR TO DIRECT TOWNSHIP ENGINEER, HUBBELL ROTH & CLARK (H.R.C.), TO DRAW UP PLANS FOR MODIFICATIONS TO THE EQ TANK AT THE HANDY TOWNSHIP WWTP FOR SUBMISSION TO THE DEQ FOR APPROVAL. MOTION CARRIED.

c. Aluminum Sulfate Tank

Discussion of cost savings by having a tank for aluminum sulfate storage. Will discuss further at late date.

d. SAD Revenue 2016-2018 & 2019 Projected

Discussion of past revenue and projected revenue.

e. Manhole Reconstruction at Red Cedar Crossing

No work has been done, may still have work done this fall if weather cooperates.

f. Sewer Line Cleaning

Had 2 backups in the last month.

g. Silver Springs Sewer Connection Fee

Discussion of interest rates and how to bill. Will discuss at later date. Also, Supervisor has been checking into cost of a turn lane.

h. Sewer Plant Update

Discussion concerning phone tree for alarm at plant, backups were taken care of. Update on RBC, south RBC gear box is leaking, needs to be looked at. Also, discussion of spraying area by fence and if it is too late in season to spray.

B) WATER REPORT

- a. Silver Springs Water Connection Fee
Update on meeting with Attorney Mann, discussion of amount of connection fee and how divided between Village of Fowlerville and Handy Township. Discussed raise in connection fee for future purchase of booster pump, concerns with water pressure, checking water pressure on regular basis, and having plan drawn up to show how increase in connection fee will be used.
- b. MRWA Visit
Update on meeting, discussed hydrant flushing, notifying residents, if adequate signage is posted, rate study, asset management, Township fund balance for maintenance and repairs and the January, 2020 report on lead and copper levels for the State.
- c. Water Plant Update
Hydrant flushing went well.

C) ROADS (Proposed Projects for 2020)

- a. Sharpe Road- School East Access to Cemetery Rd. (Repaving)
Reviewed initial cost projections from LCRC. Discussion of road funds available, this would likely be only road project for 2020. Also, discussed condition of Dawn Drive.

MOTION EISELE SUPPORT RODDY TO AUTHORIZE THE SUPERVISOR TO REQUEST A CONTRACT FROM THE LIVINGSTON COUNTY ROAD COMMISSION FOR 2020 ROAD WORK ON SHARPE ROAD FOR PAVEMENT REHABILITATION WORK. MOTION CARRIED.

- b. Van Buren Rd.- Fowlerville Rd. to Nicholson Rd. (Seal Coat)
Brief discussion, do not believe Township has funds to do this project and Sharpe Road. Cemetery Road is in good condition.

D) DRAINS

- a. N. Smith Road
Discussion of drain project. There is still some work to be done.

MOTION MUNSSELL SUPPORT EISELE TO AUTHORIZE THE EXPENDITURE OF \$1,000.00 FOR TAPERING THE SLOPE, TO THE NORTH OF THE CULVERT ON THE WEST SIDE OF SMITH ROAD AND SEED AND BLANKET THE EXCAVATED AREA. MOTION CARRIED.

E) FIRE DEPT.

a. Update on Fire Chief Interviews

Fire Department is looking to fill position internally, concerns with salary, part or full time and possible need for an administrative assistant.

F) SILVER SPRINGS SIDEWALK QUOTE

Discussion of area that lacks sidewalk. Association funds will pay the cost.

MOTION RODDY SUPPORT EISELE TO ACCEPT THE QUOTE FROM ELLIOTT'S MASONRY IN THE AMOUNT OF \$2,625.00 FOR INSTALLATION OF SIDEWALK AT SILVER SPRINGS, TO BE PAID FOR FROM ASSOCIATION DUES. MOTION CARRIED.

NEW BUSINESS:

A) ADOPTION OF WATER ORDINANCE NO. 213, AS AMENDED

Brief discussion, Attorney Kehoe had clarification to add on page 23. Attorney Mann recommended this amendment.

MOTION EISELE SUPPORT SHEAR TO ADOPT WATER ORDINANCE NO. 213 AS AMENDED TO BE EFFECTIVE 20 DAYS AFTER PUBLICATION. ROLL CALL VOTE. MUNSELL-AYE, SHEAR-AYE, RODDY-AYE, EISELE-AYE, ALVERSON-AYE. ABSTAIN-0, ABSENT-0, AYES-5, NAYS-0. MOTION CARRIED.

B) 2019-2020 QUARTERLY BUDGET UPDATE

a. Effect of GM Strike

Discussion of revenue and expenditure report, State Shared Revenue, watching if different than projections. Will look at again in January after audit.

C) 2019-20 SIDEWALK SNOW REMOVAL QUOTE

Quote received from The Grounds Crew for 2019-2020 snow removal season.

MOTION EISELE SUPPORT RODDY TO ACCEPT THE QUOTE FOR SNOW REMOVAL AT THE HANDY TOWNSHIP OFFICES FOR THE 2019-2020 SEASON AS PRESENTED. MOTION CARRIED.

D) SPONSORSHIP: XMAS IN THE 'VILLE PARADE

Brief discussion. Sponsorship is same amount as last year.

MOTION EISELE SUPPORT RODDY TO SPONSOR AT THE ELF LEVEL IN THE AMOUNT OF \$300.00 FOR THE BALLOONS OVER CHRISTMAS IN THE 'VILLE. MOTION CARRIED.

E) MEDC GRANT UPDATE

Nothing to report, still working on paperwork.

F) APPROVAL TO PAY: BOND INTEREST PAYMENT

Sewer Fund is able to cover payment without a loan from General Fund.

MOTION EISELE SUPPORT SHEAR TO AUTHORIZE PAYMENT OF THE 2012 BOND REFUNDING INTEREST PAYMENT FOR DECEMBER 1, 2019 IN THE AMOUNT OF \$68,700.00 TO BE PAID FROM THE APPROPRIATE ACCOUNTS. MOTION CARRIED.

G) SUPERVISOR'S REPORT

Dumping continues to be an issue on Cedar Road, ad for reward is in newspaper. Meeting with Attorney Mann included discussion concerning billing by REU vs. usage. Supervisor would like Board questions on subject to send to Attorney. Discussion concerning updating REU table in ordinance.

H) FORMAL APPOINTMENT OF NEW UTILITY BILLING CLERK

MOTION EISELE SUPPORT SHEAR TO APPOINT ROBIN BURGE AS THE HANDY TOWNSHIP UTILITY BILLING CLERK EFFECTIVE DATE 10-1-19.

Correspondence

Extended Public Comments

None

**MOTION EISELE SUPPORT MUNSELL TO ADJOURN AT 8:27 P.M.
MOTION CARRIED.**

Respectfully Submitted,

Pamela J. Hibbard
Recording Secretary/Deputy Clerk

Laura A. Eisele
Handy Township Clerk